

**VILLAGE OF PELLSTON**  
**COUNCIL MEETING MINUTES of DECEMBER 8, 2025**

**Location:** Village Hall

**Time:** 7:00pm

**Council Present:** Jim Gillett (President), Steve Hall (Pro Tem President), Jackie Pierce & Jane Ann Rose

**Council Absent:** Mark Givens & Eric Ward

**Officials/Staff Present:** Randy Bricker (Fire Chief), Art Massey (DPW Supervisor), Brenda Blakemore (Treasurer) & Rebecca O'Neil (Clerk)

**Minutes:**

Motion was made by Jane Ann Rose, seconded by Jackie Pierce to approve the minutes of November 10, 2025 meeting as submitted.

Yay 4, Nay 0, Motion carried.

**New Business:**

Steve Warren from OHM Advisors reviewed the municipal water system interest survey results that included 183 yes votes and 30 no votes as of December 8<sup>th</sup> and noted that voting will remain open through December 31<sup>st</sup>. Mr. Warren stated that more than enough votes were received to proceed with the project and that all voting cards will be returned to the Village.

Motion was made by Steve Hall, seconded by Jane Ann Rose to approve the contract and work plan with Orchard, Hiltz & McCliment, Inc. (dba OHM Advisors) to design and construct a new drinking water system along with associated engineering and legal professional services costs and to approve the EGLE project milestone schedule for 4<sup>th</sup> quarter 2026 financing. NOTE: The Village will receive \$32,222,890 in Drinking Water State Revolving Fund (DWSRF) Principal forgiveness loans and is requesting \$11,778,100 through the EGLE RRD Grant to fund the \$44M municipal water system project.

Yay 4, Nay 0, Motion carried.

Kayla Schalppi joined the meeting at 7:15pm.

Motion was made by Jackie Piecre, seconded by Jane Anne Rose to vote in favor of the municipal water system for the seven properties with well connections that are owned by the Village of Pellston.

Yay 5, Nay 0, Motion carried.

Motion was made by Steve Hall, seconded by Jackie Piecre to approve a \$250 holiday bonus to each Village employee Arthur Massey, Roy Parkey, Randy Bricker & Rebecca O'Neil.

Motion was made by Jackie Pierce, seconded by Jane Ann Rose to approve an additional \$3,000 payment to NEMCOG to continue developing the Tax Increment Financing plan (TIF) for the DDA.

Yay 5, Nay 0, Motion carried.

Motion was made by Jane Ann Rose, seconded by Steve Hall to approve an extension for the DNR Trailhead Grant TF17-0155 from December 30, 2025 to June 30, 2026 to allow for more time to complete the project.

Yay 5, Nay 0, Motion carried.

**Bills for Approval:** Motion was made by Jane Ann Rose, seconded by Mark Givens to approve the bills for \$49,767.01.

Yay 5, Nay 0, Motion carried.

**Public Comment:** None

**Committee Reports:**

**Fire:** Mr. Bricker stated that longtime firefighter Dave Robbins had passed away and that his funeral would be held on Saturday, December 13<sup>th</sup> at the Zion Christian Fellowship Church. Mr. Bricker stated that Santa will be at the Fire Hall on Thursday, December 11<sup>th</sup> from 6:00-8:00pm.

**OEO:** Mr. Bricker stated that vehicles parked in the streets/alleys continue to be an ongoing issue. Mr. Massey noted the parked/abandoned car on Mcrae Street needs to be towed/removed by this evening.

**Zoning/PC:** Mr. Bricker stated that there have been several storage building inquiries. Mr. Gillett stated that John Eby attended the PC meeting to discuss the Emmet County Master Plan. Mr. Bricker stated that the chalet owner next to the Post Office is in violation for installing three sheds on the property without prior zoning permits and that the matter has been forwarded to the Village attorney.

**Maintenance:** Mr. Massey stated that the electronic sign project in conjunction with Pellston Schools is on hold until the spring due to the weather.

**Historical:** None

**Recreation:** None

**DDA:** None

**Beautification:** None

**Website:** None

**Adjournment:** Motion was made by Jane Ann Rose seconded by Kayla Schalppi to adjourn the meeting at 7:40pm.

Yay 5, Nay 0, Motion carried.

Respectfully Submitted by:

*Rebecca O'Neil, Clerk*